



QUESTIONS AND ANSWERS: PPSA/2024/BID001 - APPOINTMENT OF A PANEL OF EXPERTS FOR THE PUBLIC PROTECTOR SOUTH AFRICA.

ID	Question	Answer
1.1	<p>1. We noted that the only attachment on the https://tenderbulletins.co.za/tdd/?tid=552115 website is the “PPSA Specification for Panel of Experts” documentation containing 42 pages.</p>	<p>The tender PPSA/2024/BID001 is published on the National Treasury etender portal and PPSA website.</p>
1.2	<p>The specification and bid requirements refer to the following documentation: Documents Check List (Page 3): Pricing Envelope 2 – Pricing proposal (SBD: Standard Bidding Document 3.3) The documentation provided to date does not include the SBD 3.3?</p> <p>As we are not able to quote for this bid, will it be acceptable if we provide you with our hourly rates? And</p> <p>Should our pricing schedule/ hourly rates still be provided in a separate folder although we have not been provided with the SBD 3.3? or</p>	<p>Documents Check List (Page 3): Pricing Envelope 2 – Pricing proposal (SBD: Standard Bidding Document 3.3), was erroneously included. The applicable prices are attached as Annexure A on the revised tender document.</p> <p>Bidders are not required to submit SBD 3.3. Refer to the revised tender document.</p> <p>Bidders/Legal firms are not required to provide quotations/hourly rates. PPSA have a standard rate applicable to this tender. Please refer to the revised tender document.</p>

	<p>can we include the pricing schedule with the functional proposal?</p> <p>General terms and conditions of contract (Page 34) "Bidders must complete the attached General Terms and Conditions of the Contract"</p> <p>The documentation provided to date does not include the General Terms and Conditions of the Contract as referred to in the specifications and bid requirements document.</p> <p>Proposal documents (Page 40) Paragraph 32.5.1 refers to "one electronic copy (on CD)" Can we provide the one electronic copy on a readable USB (memory stick) as indicated on the documents list (page 3)?</p> <p>We would like to enquire regarding the packaging of the documents for Areas of specialties that we might have chosen.</p> <p>Please advise whether we need to duplicate the CVs as well as the qualification certificates for all the members that will take part for all the areas?</p>	<p>Submission of pricing proposal in a separate envelope of</p> <p>The tender document will be evaluated on Phase 1 (Administrative compliance) & Phase 2 (Technical evaluation). Bidders who score 60 points will qualify to serve in a panel.</p> <p>We have attached Annexure for PPSA rates. Bidders are not required to provide hourly rate or provide quotation.</p> <p>Please refer to the revised tender document.</p> <p>A readable USB is accepted.</p> <p>Bidder are advised to ensure compliance with the evaluation criteria per tender specification /TOR for each area of specialties they have chosen in order to be evaluated fairly</p>
1.3	Functional Evolution (Page 23): "Letters of experience"	The evaluation guideline criteria have been revised. Please refer to the revised tender document.

	a. Is there a specific/ minimum/maximum number of references letters required as the scoring guideline is not clear?	
	May you please clarify if it will be suitable for us to submit a memory stick instead of a CD. The reason for this is that our laptops do not have a CD slot anymore. (See page 41 of RFQ Paragraph 32.5.1).	Memory stick will be accepted instead of a CD.
	May you please also let me have the SBD 3.3 - Pricing Schedule, because it was not included in the SBD forms.	Pricing proposal (SBD: Standard Bidding Document 3.3), was erroneously included . The applicable prices are attached as Annexure A on the revised tender document.
	In response to your Bid Number PPSA/2024/BID001 we kindly request clarification on clause 4.1 POINTS AWARDED FOR SPECIFIC GOALS.	The POINTS AWARDED FOR SPECIFIC GOALS have been revised. Please refer to the SBD 6.1 on the revised tender document.
	<p>We note that all of the categories listed in the table below in respect of the specific goals relate to ownership greater than 51%.</p> <p>Please clarify if we are able to claim proportionate points based on our shareholding ownership for example if for example, black ownership is 39% are we able to claim 3 points?</p>	PPSA has a standard point allocated for specific goals and cannot be changed at any time. Kindly refer to revised specific goals on the SBD 6.1
	Further, please clarify the youth and disability ownership goals, does this mean that the entity must have more than 51% youth and disabled ownership.	

	<p>With regard to promotion of local enterprises, can you please provide clarification on how to claim the points thereon, because detail in respect to the cities and towns where presence is required is not provided? Where the operating model of an entity is to provide services across the country when only having offices in key locations, how would we claim points?</p>	<p>The services will be rendered in all nine (9) Provinces of the Republic of South Africa.</p> <p>The bidders should indicate the provinces, which they are located in since the geographic location of be an important practical and cost-effective consideration in the allocation of work. Refer to the revised tender process</p>
	<p>The scoring guideline below does not align with the Evaluation criteria. Could you kindly share the scoring guideline for Letters of Experience.</p>	<p>The scoring guideline for Letters of Experience have been revised, please refer to the revised tender document</p>
	<p>Can you please confirm whether we need to provide a pricing proposal with our response? There is mention in the ToR of a 2 envelope submission as well as a SBD 3.3 (ref page 3 point 10.) There is no SBD 3.3 in the Bid Pack.</p> <p>If we need to provide pricing, may we do so in our own format?</p>	<p>Pricing proposal (SBD: Standard Bidding Document 3.3), was erroneously included. The applicable prices are attached as Annexure A on the revised tender document</p>
	<p>We would like to enquire regarding the packaging of the documents for Areas of specialities that we might have chosen.</p> <p>Please advise whether we need to duplicate the CVs as well as the qualification certificates for all the members that will take part for all the areas?</p>	<p>Bidder are advised to ensure compliance with the evaluation criteria per tender specification /TOR for each area of specialties they have chosen in order to be evaluated fairly</p>
	<p>Closing date and time</p>	<p>19 July 2024 @ 11h00 am As per advert.</p>

