

V A C A N C Y

Regional Managers x2

(Permanent)

Location: **North West (Klerksdorp), Reference: PPSA 04/02/2021**

Location: **Western Cape (George), Reference: PPSA 05/02/2021**

Basic salary: **All-inclusive salary package: R899 016.00 per annum**

Requirements:

• An LLB degree Law/Forensic Investigation/ Auditing or any other recognized three-year investigation related tertiary qualification • A minimum of five years' investigation experience, of which at least 2 years should have been at a supervisory level. • Good understanding of legislative prescripts that give mandate to Public Protector SA • Training on and good understanding and experience in the application of Microsoft Office applications • Understanding of South African Public Services Administration • Good understanding of the principles of governance and administration in the public sector. Knowledge and application of Case Management System (CMS) or other computer management system • A valid driver's license and willingness to travel as and when required • Fluency in English and other official language relevant to the Province/Region.

Experience

Investigations including Forensic Investigations. Report writing.

Skills, Knowledge and Competencies:

• Interviewing skills • Knowledge of good governance • High level of negotiation skills • Alternative Dispute Resolution (ADR) • Research skills • Case Management • Advanced report writing skills • Interpretation of legal prescripts, produce high quality reports.

Key responsibilities and duties:

• To manage the regional office and to supervise, under the direction of the Provincial Representative, the regional office staff and resources. Conduct investigations on complaints relating to: Maladministration in state organs and parastatals, Abuse or unjustifiable exercise of power or other improper conduct or undue delay by persons performing a public function, and any act or omission by persons in the employ of government which may result in improper prejudice to any person • Apply ADR mechanisms • Identify, establish and maintain effective and collaborative working relationships and maintain and network in the region • Initiate hearings, gather information and facts • To conduct and maintain routine to moderately complex investigations, according to service delivery indicators, and to report on those investigations • Responsible for files, office furniture and other state assets in the regional office. Monitor and evaluate the work of investigators • Must be able to deal with complaints, resolve, rectify, make presentations and generally act without fear, favour or prejudice • Compile, collate and submit statistical reports • Perform outreach activities as and when required in terms of the outreach programme and to report thereon.

Note: All appointments will be done in terms of the Public Protector Act and a 6 month probation period which may be extended to 12 months will be applicable. The successful candidates will be expected to sign the secrecy declaration form and performance agreement within 2 months of accepting the position.

All successful candidates will have to undergo security clearance and vetting.

The Public Protector South Africa reserves the right not to fill the vacancies. Correspondences will be limited to the short-listed candidates. Should you not be contacted within 3 months, please consider your application to be unsuccessful.

Applications must be accompanied by a covering letter with a detailed CV and 3 references and including certified copies of qualifications and ID document. The Public Protector South Africa is an equal opportunity, affirmative action employer and is committed to the achievement and maintenance of representivity (race, gender and disability). Preference will be given to the candidates whose appointment or promotion meets the requirements for Employment Equity representivity in the Office.

North West, Mahikeng for the attention of Mr E Seeco by email to ApplicationsNW@pprotect.org

Western Cape, George for the attention of Mr S Mogotsi by email to ApplicationsWC@pprotect.org

Closing date: 26 February 2021 @ 16:30