

V A C A N C Y

Chief Financial Officer (Re-advertisement)

Reference: PPSA 01/06/2022

Location: Head Office: Pretoria

All –inclusive salary package range: R1, 269 951.00 - R1, 518 396.00 per annum

Requirements:

A postgraduate qualification in Financial Management or be a qualified Chartered Accountant, coupled with 10 years' relevant experience of which five (5) years should have been at Senior Management level • A valid driver's license • Knowledge of Payroll Management would be an added advantage.

Knowledge, Skills and Competencies:

Experience in, and knowledge of Financial Management at a strategic level – preferably in a service – orientated organisation • In-depth knowledge of functional Financial Management, Budgeting and Corporate Governance • Exposure to auditing processes • Knowledge of the PFMA and Treasury Regulations, Project Management and Change Management is essential • Knowledge of the Public Service and Generally Recognised Accounting Practice (GRAP) • Computer literacy, specifically Ms Excel • Good understanding of the Public Protector's mandate • Excellent communication skills (verbal and written) • Report writing skills • Ability to work under pressure and meet deadlines • Excellent interpersonal skills • Willingness to work long hours • Management ability • Ethical conduct • Ability to liaise with staff at all levels within an organisation • Accuracy • Service delivery orientated • Networking skills • Policy formulation • Excellent presentation and facilitation skills • Excellent negotiation and persuasion skills.

Duties and responsibilities:

Reporting directly to the Chief Executive Officer, the successful candidate will be required to perform the following core functions: Ensure compliance with internal policies: GRAP, prescribed legislation in terms of PFMA, PPPFA, Treasury Regulations and National Treasury Practice Notes • Develop, implement and monitor compliance to Financial Management and procurement controls • Advise and guide Management on Annual Budget and financial issues • Advise the Accounting Officer on strategic financial and Corporate Governance issues • Guide the institution's budgeting process in line with the requirements of National Treasury: Submission MTEF, AENE and ENE. • Manage the Finance and Supply Chain Management Units • Develop, implement and maintain appropriate systems and policies • Oversee and guide procurement process of the PPSA • Oversee management of the audit process (Internal and External audits) • Ensure effective, efficient and economic management of financial resources and asset register for the office • Manage relationships with all stakeholders including internal and external auditors • Effectively manage all donor funds received by the office • Ensure effective risk and internal control measures within Financial Management • Oversee implementation of the Business Unit's Annual Performance Plan • Providing effective leadership, mentorship and management of staff within the Finance Business Unit.

Enquiries: Mr T Khunou, at tel: (012) 366 7031

N: B: All those who previously applied, need not to re-apply as their applications will still be considered.

Note: All appointments will be done in terms of the Public Protector Act and a 12 month probation period which may be extended to 18 months will be applicable. The successful candidates will be expected to sign the secrecy declaration form and a performance agreement within 2 months of accepting the position.

All successful candidates will have to undergo security clearance and vetting.

The Public Protector South Africa reserves the right not to fill the vacancies.

Applications must be accompanied by a covering letter with a detailed CV, 3 contactable references, recently certified (within 6 months) copies of qualifications (matric certificates, certificates of qualifications), a valid Driver's License(where required) and ID document.

Applications not complying with the above will be disqualified.

Correspondences will be limited to the short-listed candidates. Should you not be contacted within 2 months, please consider your application to be unsuccessful.

The Public Protector South Africa is an equal opportunity, affirmative action employer and is committed to the achievement and maintenance of representivity (race, gender and disability).

Preference will be given to the candidates whose appointment or promotion meets the requirements for Employment Equity representivity in the Institution.

Please direct your application, stating the relevant reference number as follows:

For the attention of **Mr T Khunou** by email to **Applications@pprotect.org**

Please quote the position and reference number on the email subject line when applying.

CLOSING DATE: 30 September 2022 AT 16:30