

VACANCY

Senior Investigator

(Permanent)

Location: **Free State (Bloemfontein)**

Reference: **PPSA 03/02/2021**

Basic salary: **All-inclusive salary package R899 016.00 per annum**

Requirements:

• An LLB degree Law/Forensic Investigation/ Auditing or any other recognized three-year investigation related tertiary qualification • A minimum of five years' investigation experience. • Good understanding of legislative prescripts that give mandate to Public Protector SA • Training on and good understanding and experience in the application of Microsoft Office applications • Understanding of South African Public Services Administration • Good understanding of the principles of governance and administration in the public sector. Knowledge and application of Case Management System (CMS) or other computer management system • A valid driver's license and willingness to travel as and when required • Fluency in English and other official language relevant to the Province/Region.

Experience

Investigations including Forensic Investigations. Report writing. Supervisory experience will be an added advantage.

Skills and Knowledge:

• Interviewing skills • Knowledge of good governance • High level of negotiation skills • Alternative Dispute Resolution (ADR) • Research skills • Case Management • Advanced report writing skills.

Competencies:

Interpretation of legal prescripts, produce high quality reports.

Key responsibilities and duties:

• Conduct investigations on complaints relating to: Maladministration in state organs and parastatals, Abuse or unjustifiable exercise of power or other improper conduct or undue delay by persons performing a public function, and any act or omission by persons in the employ of government which may result in improper prejudice to any person • Apply ADR mechanisms • Must have strong ability to initiate hearings, gather information and facts • Monitor and evaluate the work of investigators • Must be able to deal with complaints, resolve, rectify, make presentations and generally act without fear, favour or prejudice • Supervise staff.

***Note:** All appointments will be done in terms of the Public Protector Act. The successful candidate will be expected to sign the secrecy declaration form and performance agreement within 2 months of accepting the position.*

All successful candidates will have to undergo security clearance and vetting.

The Public Protector South Africa reserves the right not to fill the vacancies. Correspondences will be limited to the short-listed candidates. Should you not be contacted within 3 months, please consider your application to be unsuccessful.

Applications must be accompanied by a covering letter with a detailed CV and 3 references and including certified copies of qualifications and ID document. The Public Protector South Africa is an equal opportunity, affirmative action employer and is committed to the achievement and maintenance of representivity (race, gender and disability). Preference will be given to the candidates whose appointment or promotion meets the requirements for Employment Equity representivity in the Office.

Please direct your application, stating the relevant reference number as follows: For the attention of Ms E Hietbrink by email to ApplicationsFS@pprotect.org

Closing date: 26 February 2021 @ 16:30