



The following vacancy exists within the Public Protector South Africa:

CHIEF EXECUTIVE OFFICER

5-Year Fixed Term Contract Based on Performance Enhancement and Accountability System

Remuneration: All inclusive negotiable package • Ref: PPSA 02/11/2017 • Head Office, Pretoria

Requirements: •An appropriate four-year degree obtained from a recognised and registered tertiary institution •Ten (10) years appropriate working experience, of which five (5) years must have been at Executive Management level •Strategic planning skills and experience in conducting organisational effectiveness and efficiency reviews •Understanding of Corporate Governance Prescripts - King III Principles and best practices •A track record of commitment to Good Governance and successful leadership of performance driven institutions •Knowledge of Public Service prescripts and legislations in strategic Financial Management, auditing practices, the Public Financial Management Act (PFMA) and Treasury Regulations •Understanding of Government-wide monitoring and evaluation framework •People management and empowerment •A valid driver's licence. **Skills:** •Service Delivery Innovation •Change management skills and experience •Project management •Knowledge of the Case Management System •Skills and experience in leading and managing diverse teams •Excellent skills in computer packages •Proficiency in two African languages is a prerequisite. **Required Competencies:** •Good verbal and written communication skills and ability to liaise with staff at all levels •Customer orientation •Ability to effectively collaborate with all stakeholders •High ethical standards. **Technical Competencies:** •Ability to analyse information and data •Attention to detail •Innovation •Good understanding of investigations and reporting •Practical understanding of Performance Management Systems. **Management and Leadership Competencies:** •Advanced management and leadership skills •Commitment to achievement of vision and quality work •Ability to provide clear strategic direction and sense of purpose to the organisation •Sound knowledge of strategic planning for the organisation •Research skills •Analytical and problem solving skills •Good interpersonal skills and ability to inspire staff morale •Good drafting and report-writing skills.

Key Duties and Responsibilities: As Accounting Officer, the incumbent will report to the Executive Authority, and the appointed candidate's responsibilities will include: •Ensuring achievement of strategic goals and adherence to institutional values •Facilitation of annual review of organisational strategic plan and annual plans •Overseeing functional and operational plans and aligning with strategy •Driving the performance enhancement and accountability system of the organisation and ensuring strategic performance reporting •Developing the institutional budget and aligning with strategic plan and approval by Executive Committee (EXCO) •Leading Public Protector South Africa core and support functions in line with legislation - the Constitution, the Public Protector Act, the PFMA and driving compliance with relevant legislation •Responsibility for efficiency and quality of investigation processes and standards •Facilitating Business Process Engineering to ensure efficiency of key processes •Taking measures to ensure managerial best practices and evaluate legislative compliance regarding Human Resources Management and Development, Supply Chain Management, Information Technology, Facilities Management, Financial Management, Communication and Outreach •Leading and monitoring the process of policy development and implementation, and ensuring compliance with relevant policies and statutory prescripts •Ensuring Corporate Governance in line with King III Principles and best practices, legislative and policy prescripts •Oversee the overall security of the institution and implement the Minimum Information Security Standards (MISS) •Managing international relations and Parliamentary liaison •Developing and improving systems of internal control to achieve clean audit opinion •Planning and monitoring expenditure patterns in line with strategy and budget •Leading the risk management process to ensure that risks are identified, monitored and reduced for achievement of strategic goals.

Enquiries: Mr Gumbi Tyelela, tel. 012 366 7079.

CLOSING DATE: 1 DECEMBER 2017



Note: All appointments will be done in terms of the Public Protector Act and a 6 month probation period which may be extended to 12 months will be applicable. The successful candidate will be expected to sign a secrecy declaration form and performance agreement within 3 months of accepting the position. **All successful candidates will have to undergo security clearance and vetting; and competency assessments may be conducted.** The Public Protector South Africa reserves the right not to fill this vacancy. Correspondence will be limited to short-listed candidates only. Should you not be contacted within 3 months of the closing date, please consider your application as unsuccessful.

Applications must be accompanied by a covering letter with a detailed CV and 3 references (including certified copies of qualifications and ID document). The Public Protector South Africa is an equal opportunity, affirmative action employer and is committed to the achievement and maintenance of representivity (race, gender and disability). Preference will be given to candidates whose appointment or promotion meets the requirements for Employment Equity representivity in the organisation. **Preference will be given to females.**

Applications may be posted to URS Response Handling, P O Box 11506, Tiegerpoort, 0056; submitted electronically via email: pps@ursonline.co.za; or via fax: 086 654 1819. For Attention: URS Response Handling, tel. 012 811 1900.