



***The following vacancy exist within the Public Protector South Africa at its Head Office in Pretoria***

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**INDEPENDENT RISK MANAGEMENT COMMITTEE CHAIRPERSON  
(3 YEARS CONTRACT)  
Ref: PPSA 04/19/5**

**Remuneration:** Compensation will be in accordance with rates as determined by National Treasury. Schedules in this regard are issued annually with specific hourly or daily rates. All other refundable expenses are based on the organisation's related policies in line with the National Treasury guidelines.

In terms of Section 38 of the Public Finance Management Act, 1999 (Act 1 of 1999) (the "PFMA"), the Public Protector South Africa requires the services of a qualified and interested person to serve as the Chairperson of its Risk Management Committee. The incumbent will advise the Accounting Officer on Enterprise-wide Risk Management in fulfilling his mandate as required by the PFMA.

**MINIMUM REQUIREMENTS**

**Qualifications:** A minimum of a Bachelor's Degree and a Post-Graduate Degree in Auditing, Risk Management or Business Administration will be an added advantage. The ideal candidate should have 5 to 10 years management experience gained from Strategic Management, Risk Management and/or an Auditing / Financial, Anti-Fraud and Corruption environments, preferably in the public service. Previous experience of serving in the Risk Management Committee and/or Audit Committee will be advantageous.

The ideal candidate must be an independent external person, with excellent knowledge of the Risk Management, Corporate Governance, Public Finance Management Act and Treasury Regulations, Enterprise Wide Risk Management (EWRM), COSO model and Public Sector Risk Management Framework.

**Duties:** The primary objective of the Risk Management Committee is to assist the Accounting Officer to discharge his duties in respect of risk management with an ultimate aim of achieving the PPSA's objectives.

**The following will be some of incumbent's duties but not limited to:**

- Provide oversight on the review and monitoring the implementation of risk management framework, policy, charter and strategy within the PPSA.
- Provide guidance on integration of risk management into planning, monitoring and reporting processes.
- Provide advice / guidance on setting risk appetite and review risk appetite, tolerance levels, and antifraud measures.
- Lead the Committee in conducting its activities in terms of the Public Sector Risk Management Framework, PFMA, Risk Committee Charter and King IV Report on Corporate Governance.
- Provide proper and timely reports to the Accounting Officer on the state of risk management, together with aspects requiring improvement accompanied by the Committee's recommendations to address such issues.
- Perform any other duties of the Risk Management Committee as specified in the terms of reference (Committee Charter).
- Measure risk management performance against indicators, which are periodically reviewed for appropriateness.
- Periodically measure progress against, and deviation from, the risk management plan.
- Periodically review whether the risk management framework, policy and plan are still appropriate, given the organisation's external and internal context;
- Report on risk, progress with the risk management plan and how well the risk management policy is being followed and review the effectiveness of the risk management framework.

**Term of Appointment:** Appointment will be made for a period of 3 years. This is not a full-time appointment. Risk management Committee has four statutory meetings per annum and additional meetings may be convened by the chairperson as deemed necessary by the Committee or Accounting Officer.

**Enquiries: Mr GM Makaba @ tel 012 366 7244**

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**SENIOR MANAGER: INTERNAL AUDIT**

**REF: PPSA 04/19/3**

**Head Office: Pretoria**

**All inclusive salary package: R1 005 063 per annum**

**Requirements:** A completed B.Com degree/ National Diploma in Internal Auditing / Auditing and must have passed Auditing/ Internal Auditing as a major subject. Membership of the Institute of Internal Auditors or other relevant bodies, certification as a CIA or CA will be an added advantage. A minimum of 8 years' experience in internal audit / auditing with at least 5 years' experience in a senior/middle management position. Understanding of Internal Audit standards. A valid driver's license.

**Competencies, skills and Knowledge:** Extensive exposure to corporate governance, compliance, internal audit, internal control and risk management disciplines. Practical experience in Financial Management, Auditing, Accounting, Taxation, Project Management; Strategic Planning and General Administration. Experience in Fraud and Forensic Accounting, Financial Planning and Risk management processes. The candidate must have good knowledge of the standards for the Professional Practice of Internal Auditing and the Code of Ethics developed by the Institute of Internal Auditing, performance standards and procedures. Sound knowledge of Public Finance Management Act (PFMA) and risk-based internal auditing.

**Key Responsibilities:** Establish and implement a corporate based Internal Audit function. Develop and implement strategic and operational audit plans, audit strategies, systems, processes and procedures for the office. Provide and execute risk based audits. Follow-up on all internal and external audit matters. Provide assurance and advice the

Public Protector, Audit Committee, Executive Management, Auditor General South Africa on all audit matters. Review processes to provide management with an assessment of business risk, internal controls, and the overall effectiveness and efficiency of the internal controls. Implement value added Internal Audit activities that assist and advise management on all risks and internal control matters. Collate, consolidate, analyze and interpret statistical reports for submission to the AGSA, CEO, EXCO, senior management and Audit & Risk Committee, when applicable. Create awareness of governance and internal controls across the organization. Develop draft audit reports. Evaluate management draft internal audit findings and make the necessary adjustments. Make recommendation to improve the office's control environment.

**Enquiries: Mr. T Khunou @ tel: 012 366 7031**

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## **INTERNAL AUDITORS X2**

**Ref: PPSA 04/19/4**

**Head Office: Pretoria**

**Basic salary: R356 289-00 per annum plus benefits**

**Requirements:** A completed B.Com degree/ National Diploma in Accounting / Financial Accounting / Management Accounting / Internal Auditing / Auditing and must have passed Auditing/ Internal Auditing as a subject on a second year tertiary level. 3 years' experience in conducting internal audits/auditing. Knowledge of the Public Finance Management Act, Understand the Institute of Internal Auditors (IIA) standards and implementation guides. Understand Knowledge of the IIA Standards and their application, Knowledge and understanding of internal audit systems and procedures, Understanding of corporate governance practices, Understanding of compliance and internal controls. Registration with the Institute of Internal Auditors will be an added advantage.

**Competencies needed:** Communication (written and verbal), Planning and organising skills • Problem solving skills, Policy analysis skills, Office management and administration skills, Computer literacy, Client liaison skills, Analytical skills, Report writing skills.

**Attributes:** Integrity, Objectivity, Independence, ability to work under pressure Confident, Willingness to learn, Team player.

**Duties:** Assist in planning audit projects in accordance with internal audit methodology. Execute audit in accordance with the approved audit framework. Conduct audit and raise audit findings and discuss outcomes with the business units. Develop draft audit reports. Evaluate client responses to draft internal audit findings and develop action plans.

**Enquiries: Mr T Khunou, tel. (012) 366 7031**

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**Note:** Applications must be accompanied by a covering letter with a detailed CV and 3 references (including certified copies of qualifications and ID document). The Public Protector South Africa is an equal opportunity, affirmative action employer and is committed to the achievement and maintenance of representivity (race, gender and disability). Preference will be given to the candidates whose appointment or promotion meets the requirements for Employment Equity representivity in the Office and residing in the respective Province the post is located.

**People with Disabilities, Coloured, Indians and Females will be given preference.**



**Please direct your application, stating the relevant reference number as follows:**

For the attention of Ms P Moota by hand to Public Protector House, 175 Lunnon Road, Hillcrest Office Park. Hillcrest. Pretoria OR by post to Private Bag X677, Pretoria, 0001

**Closing date: 18 April 2019**